

RESP Account Withdrawal

Required documents



To make a withdrawal from a Registered Education Savings Plan (RESP), one or more documents must be submitted as proof of enrollment of the beneficiary (student).

Here are the documents accepted:

- › **Proof of registration** (preferred option) issued by the eligible school Registrar's Office
- › **Certificate of school attendance**
- › **Tuition invoice** (dated within the last 6 months) combined with 1 of the following documents:
 - **Proof of payment** of the invoiceor
 - **The schedule** indicating the courses taken for the session, including at least the full name of the beneficiary/student and the name of the educational institution
- › **The schedule showing the courses taken**

The document(s) provided must include the following 5 elements:

- ☐ Beneficiary's/student's complete name
- ☐ Complete school name and address
- ☐ Session and year: e.g., Fall 20XX or Winter 20XX
- ☐ Status: full-time or part-time
- ☐ Program name or number



IMPORTANT:

The letter of acceptance and the offer of admission are not acceptable proofs of registration.

Please contact your advisor if you have any questions about the accepted documentation.